

MAC 2311 Syllabus for Spring 2021

Instructor: Dr. Scott Keeran

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Lecture: MWF 3rd, 4th, 5th

Office Hours: T 5th, 6th; R 4th

Text: We will be using an open source textbook which is of course free and can be accessed from a link on the homepage of Canvas or via this link: <http://bit.ly/2uEmmKF> .

Grades:

A student's grade will be based upon, attendance, in class quizzes, online homework (Xronos), discussion quizzes, and exams in accordance with the table below.

Attendance:	5%
In Class Quiz:	5%
Online Homework:	10%
Discussion Quizzes:	10%
Midterm Exams (3):	45%
Final Exam:	25%

Attendance: A student must be present for at least 50 minutes of the lecture in order to be credited for attendance. We will drop 5 attendance points at the end of the semester.

In Class Quiz: During the last 5 minutes of every lecture, students will take a short In Class Quiz through Canvas. The quiz opens and closes automatically with the close time corresponding to the end of the lecture period. The quiz focuses on topics covered in the daily lectures. There will be no makeups for missed quizzes however we will drop 5 quiz grades at the end of the semester.

Online Homework: Homework will be assigned through the UF produced homework system Xronos. Xronos is free to UF students and can be accessed through the course's Canvas site. During the course of the semester, online homeworks will be assigned on a routine basis and must be completed within the given time interval. There are no extensions for any reasons; instead a certain number (to be determined at the end of the semester) of homework points will be dropped.

Discussion Quizzes: Every student is scheduled to attend a weekly discussion session. With the exception of the first week of the semester, a quiz will be given at the end of each discussion to insure that the student is keeping current with lecture topics. You must be present at the beginning of the class in order to take the quiz. There will be no makeups for missed quizzes, however three quiz grades will be dropped at the end of the semester to compensate for absences.

Exams: During the semester we will have three mid-term exams and a final. For the midterm exams, approximately 65% of the points will come from multiple choice questions with the final 35% of the exam based upon free-response problems; the final exam will consist solely of multiple choice questions. The mid-term exams are 90 minute exams which begin at 8:30 in the evening and the exam dates will be announced as they become available. The final exam date is Monday, April 26th, 12:30 - 2:30 pm, and the exam must be taken at the assigned time.

A student's final grade is based upon a standard grading scale:

A : 90 % or above
B⁺: 87 % or above
B : 80 % or above
C⁺: 77 % or above
C : 70 % or above
D⁺: 67 % or above
D : 60 % or above
E : below 60 %

Please note that a student's final grade is not rounded upward.

Additional Topics:

Attendance is mandatory if a student wishes to master the subject and the student is responsible for all announcements and lecture material covered in class. Makeup tests will only be given in cases of documented illness or for students participating in official University events. It is the responsibility of the student to be present during examinations and it is imperative for students to complete all graded assignments in order to perform well on the exams. Academic dishonesty in any form will not be tolerated and will be treated in accordance with the policies of the University of Florida. During the course of the semester we will cover material from chapters 2, 3, 4, and 5.

In order to minimize the volume of e-mail correspondence, students are highly encouraged to communicate with the instructor during class or during office hours.

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the Disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Faculty can expect to receive a student's accommodation letter within the first 3 weeks of classes; however, if a student registers with the DRC later in the semester, faculty are still obligated to facilitate accommodations. Neither faculty nor administrators may independently deny a request for accommodation that is approved by the Disability Resource Center.

Students may evaluate the course at: <https://ufl.bluera.com/ufl> and view evaluations at <https://gatorevals.aa.ufl/public-results>.

UF grading policy :
<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>.

Honorlock Statement: We will be using the Honorlock system to proctor exams this semester. Honorlock is an online proctoring service that allows you to take your exam from the comfort of your home. You DO NOT need to create an account. Honorlock is available 24/7 and all that is needed is a computer, a working webcam, and a stable Internet connection. To get started, you will need to be using the web browser Google Chrome and will need to download the Honorlock Chrome Extension. You can download the extension at www.honorlock.com/extension/install. Please see the Honorlock Student Guide on the Homepage of Canvas for helpful instructions on how to setup Honorlock. When you are ready to test, log into Canvas, go to your course, and click on your exam. Clicking "Launch Proctoring" will begin the Honorlock authentication process, where you will take a picture of yourself, show your ID, and complete a scan of your room. Honorlock will be recording your exam session by webcam as well as recording your screen. Honorlock also has an integrity algorithm that can detect search-engine use, so please do not attempt to search for answers, even if it's on a secondary device. Honorlock support is available 24/7/365. If you encounter any issues, you may contact them by live chat, phone (844-243-2500), and/or email (support@honorlock.com).

Virtual Statement: Virtual classes in which class meetings are recorded should publish a statement informing students of privacy-related issues, such as: Our class sessions may be audio-visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who unmute during class and participate verbally are agreeing to have their voices recorded.

If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

Zoom Statement: All class meetings and office hours with your instructor or TA will be facilitated through the use of Zoom. Zoom is a meeting software allowing the use of microphones, cameras, mobile devices, and other technology to plan and take part in meetings and classes. You do not need to create a Zoom account in order to use the software. As a UF student you already have a UF Zoom account created for you using your Gatorlink login and password. You automatically have this account connected with your Canvas account and will not need to combine or connect this in any way. You will NEED to use this account to access any of the Zoom meetings in this course. If you need help with using Zoom and navigating Canvas for Zoom the UFL elearning website has helpful pdfs and videos under their Student Step-by-Step Guides at <https://elearning.ufl.edu/zoom/>. All class meetings, discussion meetings, and office hours will be scheduled in the Zoom Conferences Tab in the Canvas course. In order to attend each class meeting and discussion meeting you will be required to register for each collection of meetings once (once for class meetings and once for discussion). You will be sent a registration link to your UF email by your instructor or TA. Make sure that you register for the class meetings and discussion meetings swiftly so there are no last minute problems. It will be expected of you to act cordially and present yourself well if you plan to have your video on during class/discussion meetings and/or use your microphone. The expectation is that you treat each meeting as if you are in the classroom with your instructor or TA and act accordingly. Proper use of the hand raise feature and chat is expected when the instructor or TA is talking/presenting so you do not interrupt the lecture/discussion.

Free Help/Resources: In addition to attending your discussion section regularly and visiting your discussion leader, lecture, or the course coordinator, during their office hours, the following aids are available:

The Teaching Center Math Lab is a tutorial service staffed by training math and science students to provide help with your calculus questions and homework. They are operating online this semester and information pertaining to obtaining help and understanding the layout of this semester can be found at <https://teachingcenter.ufl.edu/>. They have drop-in tutoring which is more informal and free one-on-one tutoring available by appointment.

The Teaching Center Math Lab also provides videos of reviews and sample test problems. They regularly hold reviews for exams. All students are encouraged to use the Teaching Center. The Office of Academic Support offers free one-on-one and small group tutoring sessions to UF students. See their page <https://oas.aa.ufl.edu/current-students/tutoring/> for details and links to each tutors pages. Private Tutors: If after availing yourself of these aids, you feel you need more help, you may obtain a list of qualified tutors for hire at www.math.ufl.edu under Academics - Mathematics Tutors. The Counseling Center has compiled a large collection of resources for outreach to student groups as well as COVID-19 resources. You can find this collection at the counseling website <https://counseling.ufl.edu/> under Resources - Other Resources - COVID-19 Resource Guide. Aid-A-Gator under the Office for Student Financial Affairs has resources available to help those students who need funding for unanticipated travel, additional technology requirements, or other needs that are related. More information can be found at <https://www.sfa.ufl.edu/aidagator/>. UF gives all students free access to the Eduroam system. Other internet connectivity options are available as well. If you are not on campus and have issues with internet connectivity and/or do not have regular access, please see the Aid-A-Gator website as well as the document outline some possibly connectivity solutions at <https://elearning.ufl.edu/media/elearningufledu/keep-teaching/Connectivity-Options.pdf>