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## 1) Course Information

## 1a) Calendar

The module dates (**M#**) are for **all** students. If you have Tuesday discussion, follow the discussion quiz dates (**Q#**) and topics listed for Tuesday (T) and if you have *Thursday* discussion follow the discussion quiz dates (**Q#**) and topics listed for *Thursday (H)*.

Month	Monday	<u>Tuesday (T)</u>	Wednesday	<i>Thursday (H)</i>	Friday
August	8/24	25 M1	26	27 M2	28
September	31	9/1 M3 Q1(M1)	2	3 M4 Q1(M1,2)	4
	7 No Class	8 M5 Q2 (2, 3)	9	10 M6 Q2 (3,4)	11
	14	15 M7 Q3(4,5)	16	17 Q3(5,6)	18
	21	22 M8 Q4(6,7)	23	24 M9 Q4(7)	25
October	28	29 M10 Q5(8)	30	10/1 M11 Q5(8,9)	2
	5	6 M12 Q6(9,10)	7	8 M13 Q6(10,11)	9
	12	13 M14 Q7(11,12)	14	15 M15 Q7(12,13)	16
	19	20 Q8(13,14)	21	22 M16 Q8(14,15)	23
	26	27 M17 Q9(15)	28	29 M18 Q9(16)	30
November	11/2	3 M19 Q10(16,17)	4	5 Q10(17,18)	6 No Class
	9	10 M20 Q11(18,19)	11 No Class	12 M21 Q11(19)	13
	16	17 M22 Q12 (20,21)	18	19 M23 Q12(20,21)	20
	23 M23	24 No Discussion	25 No Class	26 No Class	27 No Class
December	30	12/1 M24 Q13(22,23)	2	3 Q13 (22,23,24)	4
	7	8 Review	9 Classes end	10	11
	14	15	16	17	18

**Exam dates and times will be announced on course website.**

### 1b) Course Coordinator

- Name: Brittany Eichler
- Website: <http://people.clas.ufl.edu/bee1989/>
- Office Location and Hours: Little Hall 487, hours will be announced on course website (canvas).
- E-mail: through course website (canvas), use a subject that contains both your name and section.

### 1c) Discussion Leader

- Name: \_\_\_\_\_
- Website: \_\_\_\_\_
- Office Location and Hours: \_\_\_\_\_
- E-mail: \_\_\_\_\_

### 1d) Course Website

- Canvas: <http://ufl.instructure.com>
  - Use your Gatorlink user name and password to login.
- On this site, you can find your grades, announcements, lecture notes and videos, access to MyMathLab and course book, scoring rubrics, and other information. Important course information will be distributed via announcements. You should login to the course website **at least once a day.**

### 1e) Course Materials

- Book: **College Algebra, 11<sup>th</sup> edition**, by Lial. You do **not** need to purchase a copy of the book. You will have access to an electronic version of the text through MyMathLab.
- MyMathLab: you will gain access to MyMathLab through the course website. **YOU DO NOT NEED TO PURCHASE ACCESS.**
- Student Guide (recommended): PDFs of course lecture notes are available for download on course website or a bound copy of all lecture notes is available for purchase at Target Copy on University Ave.

### 1f) Course Content

- Solving inequalities, linear and quadratic equations, complex numbers, polynomials, graphs, rational functions, logarithmic and exponential functions

- This is a HYBRID COURSE: all content is delivered **online** via video lectures that can be found on the course website and through the course book that can be accessed through MyMathLab. The discussion sections meet in **classrooms** on either Tuesday or Thursday. You must attend the class section you are registered for.
- The course content is divided up into 24 modules which are assembled into 3 units.

### 1g) Student Success

- The content of this class is presented entirely online through video lectures and course book. **You are responsible for engaging with the content.** Do not wait until the last minute to complete assignments or seek help.
- Your discussion leader (TA) is your main resource for assistance with the course. Office hours are provided to answer student questions and assist with the course. You do not need to make an appointment to attend scheduled office hours. You may attend the office hours of the course coordinator or **any** discussion leader for this class. A complete list of teaching assistants and their office hours and locations will be provided on the course website.
- Form a study group, this type of cooperative learning is encouraged, but make sure you are able to work through problems on your own as exams and discussion quizzes are solo activities.
  - The Teaching Center Math Lab, located at SE Broward Hall, offers free informal tutoring ([www.teachingcenter.ufl.edu](http://www.teachingcenter.ufl.edu))
  - A list of qualified private tutors for hire is available on the UF math website, search “tutors” ([www.math.ufl.edu](http://www.math.ufl.edu))
  - The Counseling Center offers information on developing your mathematics confidence. Visit their website for more information ([http://www.counseling.ufl.edu/cwc/Developing-Math\\_Confidence.aspx](http://www.counseling.ufl.edu/cwc/Developing-Math_Confidence.aspx))

### 1h) Students with Disabilities

- Students requesting classroom accommodation must first register with the Disability Resource Center. They will provide documentation to the student who must give this documentation to the **course coordinator and your discussion leader**. This must be done before accommodation is provided.

## 1i) Academic Honesty

- All students are required to abide by the University of Florida Academic Honesty Guidelines. Students are expected to pursue knowledge with integrity. Violations of the Academic Honesty guidelines shall result in judicial action and a student being subject to the sanction in paragraph XIV of the Student Code of Conduct. The conduct set forth hereinafter constitutes a violation of the Academic Honesty Guidelines (University of Florida Rule 6C1-4.017)
- The use of unauthorized aids, including but not limited to calculators, computation knowledge engines or apps, and work from other individuals, on any assignment is **PROHIBITED**. The use of such aids constitutes a violation of academic honesty. Violations will result in a minimum of receiving a zero on the assignment and may result in further action.

## 2) Grading

### 2a) Course Grade

- The course grade is based on 610 points. Add up your points, then use the scale below to determine your letter grade. Your course grade is determined by the number of **points** you have and will be strictly enforced. Within one-half of a point or above will be rounded up to the nearest point.
  - A = 549-610 points (90%)
  - A- = 530-548 points (87%)
  - B+ = 512-529 points (84%)
  - B = 488-511 points (80%)
  - B- = 469-487 points (77%)
  - C+ = 451-468 points (74%)
  - C = 427-450 points (70%)
  - C- = 408-426 points (67%)
  - D+ = 390-407 points (64%)
  - D = 366-389 points (60%)
  - D- = 347-365 points (57%)
  - E = 0-346 points
- University policy stipulates that a minimum grade of a C must be achieved to obtain Gordon Rule or General Education credit.
- If you believe there is a grading error, you have one week after you have received the graded assignment to contact your discussion leader. You must present the

original graded assignment. **Keep in mind that your grades cannot be discussed via e-mail, telephone, or with anyone other than yourself.**

- Information on UF grades and grading policies  
(<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>)
- Information on dropping courses and withdrawals:  
(<https://catalog.ufl.edu/ugrad/current/regulations/info/drops.aspx#drop>)
- Drops and withdrawal deadlines:  
(<https://catalog.ufl.edu/ugrad/current/Pages/adfall1516.aspx>)

## 2b) Point Distribution

- 610 points accumulated from the following assignments:
  - Modules
    - Module Homework (best 22 of 24 at 5 points each).....110 points
    - Module Quizzes (best 22 of 24 at 5 points each).....110 points
  - Discussion Quizzes (best 11 of 13 at 5 points each).....55 points
  - Enrichment (best 7 of 8 at 5 points each).....35 points
  - Exams (3 at 50 points each).....150 points
  - Cumulative Final Exam.....150 points

## 2c) Assignments

- **Modules**: for each module you will complete a module homework and module quiz assignment in MyMathLab. The assignments are due the day after the module number (M#) appears on the calendar with the exception of the first two modules which are both due 8/30. You will have three attempts *per question* on homework and two attempts *per assignment* on quizzes. The quizzes are timed (30 minutes).
- **Discussion Quizzes**: discussion quizzes will be taken during your discussion section. You must be in attendance to take the quiz. Dates and quiz coverage can be found on the course calendar (Q#). The discussion quizzes will be taken in MyMathLab. If you are in Tuesday discussion, you will follow the Tuesday quiz dates listed on the calendar and take quizzes labeled with 'T'. If you are in Thursday discussion, you will follow the Thursday quiz dates listed on the calendar and take quizzes labeled with 'H'. The quizzes are timed (15 minutes).

- Enrichment: eight times during the semester at random you will complete an enrichment assignment during your discussion section.
- Exams: you will take three exams during the semester. Dates, times, and coverage will be announced on the course website. **THERE ARE NO DROPPED OR REPLACED EXAMS.**
- Cumulative Final Exam: A cumulative final exam will be given during finals week, date and time will be announced on course website. If your average on exams 1-3 is 45 points or above, then you can elect to have your three scores added together and count as your cumulative final exam score **instead** of taking the final. If you decide to take the final in this case, your score on the final will count.

### 3) Attendance, Late, Missed Class, and Make-up Work Policies

- Attendance policy: You **should** be in class at or before the start of class. If you are more than **10 minutes** late you cannot take the discussion quiz or receive credit for an enrichment assignment.
- Missed class and make-up work policy:
  - Valid documented excuses for missing assignments must be brought to the **course coordinator**:
    - Since the lowest two scores are dropped, the first two missed module homeworks, module quizzes, or discussion quizzes cannot be made up for any reason. If more than two of these assignments are missed, you must have valid documented reasons for **ALL** missed assignments **within their allotted time.**
    - Since the lowest enrichment score is dropped, the first missed enrichment assignment cannot be made up for any reason. If more than one enrichment is missed, you must provide valid documented reasons for **ALL** missed assignments.
    - Any missed exams must have valid documentation provided within **one week** of the missed exam and be made up within **two weeks** of missed exam.

- If you are going to miss class due to a university sponsored event, a religious holiday, court obligation, or other such **valid** reason you must inform your **course coordinator and discussion leader** at least **two days prior** to the class you will miss. Failure to do so will result in being unable to make-up any missed in-class assignments.
  - If you are going to miss an exam or quiz you must inform the **course coordinator** at least **two** weeks prior to the exam you will miss and **one** week prior for a quiz. **No** quizzes or exams, including the final, may be taken early. Any make-up quizzes or exams must be completed within **one week** of the missed quiz or exam.